



**Dr. Jennifer McCormick**  
Superintendent of Public Instruction

DEPARTMENT OF EDUCATION

*Working Together for Student Success*

February 10, 2017

Caitlin Beatson  
Indiana Department of Education  
Office of Educator Effectiveness  
115 W Washington St.  
South Tower, Suite 600  
Indianapolis, IN 46204

Dear Ms. Beatson:

This letter serves as notification of School Corporation XYZ's interest in working with the IDOE and CELL to participate in the TSL grant. Located in a small rural town, School Corporation XYZ has struggled in recent years with the recruitment and retention of excellent educators. We are committed to a collaborative effort that involves both teachers and leaders in making systems-level changes to our human capital management and performance-based compensation systems in order to attract, support, and advance educators to drive achievement and growth of our students from low-income families.

Sincerely,

Dr. ABC  
Superintendent  
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(555) 123-4567